

TENDER DOCUMENT

FOR

**“SUPPLY OF RAW MATERIAL AND GENERAL ITEMS
REQUIRED IN VARIOUS TRADES OF ITI URI”**

YEAR 2018-19

Tele / Fax: 244212

Email: supdti.ituri1@yahoo.com

Industry Partner (PPP) ----- NHPC Ltd

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Press Notice

Tender Notice

Sealed Tenders affixed with Five rupees Revenue stamps are invited from Authorized Dealers/Suppliers/Manufacturers for the **Supply of Raw Material & General items required in various trades** of the Institute, on the terms and conditions mentioned in the Tender Document. The Tender Document can be had from the office of the undersigned on any office working day against a cash payment of **Rs 100/=**(non-refundable) or downloaded from the website **www.jkdte.org**. The tender document completed in all respects should reach to the office of the undersigned upto **28-02-2015** from the date of publication of this notice.

Date of sale of Tender Document:- From date of publication upto **26-02-2018**

Date of Receipt of Tenders:- up to **28-02-2018**

No:-ITI-URI/Tenders/Estt./2018/432-436

Dated:- 15/02/2018

Sd/=

**Superintendent
Industrial Training Institute
URI**

Copy to:

1. The Director Technical Education (J&K), Jammu for information.
2. The Joint Director Information (Kashmir) with the request to kindly publish this notice in three leading local dailies
3. The Deputy Director Technical Education Kashmir for info.
4. I/C Website Directorate Of Technical Education with the request to upload the notice on Directorates Website.
5. Office Notice Board

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**TENDR DOCUMENT FOR THE SUPPLY OF RAW MATERIAL & GENERAL ITEMS
TO GOVT . ITI URI**

Section I

Tender Notice

Sealed tenders are invited under two bid system , Technical & Financial bid from registered supplier(s)/firm(s)/ companies for supply of Raw Material/ and general items to Govt. Industrial Training Institute ,(ITI) Uri Lagama.

The bid duly completed in all respects along with the Earnest Money Deposit (EMD) of 02% (two percent) of the quoted rate by way of **Demand Draft** in the name of “**Superintendent ITI Uri Lagama**” shall be enclosed in sealed **cover-1** marked as “**Technical Bid**”.

Another sealed **cover-II** should be marked as “**Financial bid**”(See Annexure-I)

Both **cover –I” Technical Bid”** and **cover-II Financial bid** should be enclosed in a separate sealed cover Super-Scribing as “**Tender for Supply of Raw material & General items to Govt.ITI Uri Lagama Dist Baramulla**” and addressed to **Superintendent ITI Uri Lagama.**

The outer & inner envelops must indicate the name & address of the bidder

Important dates:-

Date of issue of tender document	16-02-2018
Last date of time for submission of tender	28-02-2018
Date of time for opening of Technical bid	01-03-2018
Date & time of opening of financial for eligible bidders	02 -03-2018

Section II

Instructions to Bidders (ITB)

1. **(Technical bid/pre-qualification bid):-** This part of the tender should include & contain the following documents.
 - i. Earnest money in the form of **Demand Draft (DD)** amounting to **02 %** of the quoted rate by the bidder.
 - ii. Cost of tender document i.e, Rs.100 (non-refundable, cash or DD).
 - iii. Technical details or Technical Specifications as applicable.
 - iv. Self-attested photocopy of GST registration Certificates.
 - v. Self –attested photocopies of PAN
 - vi. Authorized Dealership /manufacturer certificate issued by the competent authority.
 - vii .Rs 5/= revenue stamp affixed
2. **Financial bid/price Bid:-** This part should contain only the prices as per the prescribed format (**Annexure I**).
 - i. The rates quoted should be **FOR ITI Uri** Lagama, Baramulla
 - ii. The rates quoted should be **inclusive GST**,etc.
 - iii. The earnest money amount to 02% of estimated cost (quoted) in the form of **Demand Draft (DD)** should be made from nationalized/scheduled bank pledged to **Superintendent ITI Uri Lagama**, which shall be returned back to unsuccessful bidder immediately after placing order to the successful bidder.
The pre-qualification bid without earnest money shall be rejected out rightly.
 - iv. The Bidder/tender can quote the rate for any or all of the items.
 - v. The undersigned reserves the right to accept or reject any offer/tender or part thereof without assigning any reasons thereof.
 - vi. The rates quoted should be written clearly in **words and figures, without any Cutting /erasing/overwriting and correction**. The quoted rates should be

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properly protected by the transparent tape.

vii. The successful bidder has to supply the items/material within **05** days after the issuance of supply order.

viii. The bidder should enclose the duly signed copy of the terms & conditions of the tender documents conveying acceptance thereof.

ix. The bids/tenders should be deposited in the office of the undersigned on the address.

**Superintendent
Industrial Training Institute
Uri, Lagama
Distt.Baramulla.
Phone : 9419418055.**

Section-III

Terms & conditions:

1. The rates shall remain valid for a period of **one year** from the date of award to the selected tender or may be extendable on the same terms & conditions or mutually agreed upon by the successful bidder(s).
2. The order of the items shall be placed on requirement basis and its delivery must be ensured within **five (05)** days of receipt of supply order.
3. Bills in triplicate for the items supplied by the selected supplier(s) /firm(s) should be raised for payment .Payments shall be released only after it is ensured that the specification/quantity of items supplied to the entire satisfaction of the **purchase committee ITI URI** duly constituted for the purpose .If any items are found to be defective, or not of the desired specification/quantity etc. the same shall be replaced by the selected supplier(s)/firm(s) immediately for which no extra payments shall be made.
4. In case the successful bidder(s) fails to supply/deliver his consignment in full, penalty @ 0.2%(zero point two percent) of the total cost of the order shall be imposed upon him/them for delay of every **07** days, to the maximum of 10% of

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- total cost of the order. The penalty if imposed shall be recovered from the EMD and other payables at the discretion of the undersigned.
5. The bills raised by the selected supplier(s) firm(s) agency should have **GST Registration numbers printed on bill.**
 6. Upon selection of the bidder(s)/supplier(s) firm(s) if at any stage, the documents furnished by him/them are found to be false or the quality of the articles/items are found of poor quality/specification, it would be deemed to be breach of terms of contract, the contract shall be cancelled and earnest money deposit or other payment shall stand forfeited.
 7. The conditional/incomplete bids shall not be considered and shall be declared as un-responsive.
 8. The tender documents should be sealed & clearly super scribed with the words **“Tender for supply of Raw material & General items to Govt. ITI Uri- 2018”**
 9. **Ali the bidder (s) should give a self-attested certificate (Annexure II), stating in clear & un-ambiguous language that it has neither been black listed by any Govt/PSU departments till date nor has it been penalized by such officers/organizations for supply of poor/spurious Raw materials/tools/general items etc.**
 10. Details regarding quality, brand, specification etc must been given against various items in the financial bid; rates should strictly be quoted accordingly. Items where brand has not been indicated, rates should be quoted for good /standard quality product and the purchase committee ITI Uri shall determine if the quality is good.
 11. The estimated list of requirements is only anticipatory and the purchase committee ITI Uri does not give any commitment for purchasing all the items in the list.

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Annexure (I)

(FINANCIAL BID)

List of Raw Material & general Items to be supplied to ITI Uri in connection with Tender notice vide
No: ITI-Uri/Tender/Estt/2018/432-436 , Dated:-15/02/2018

(A) Stenography & secretary Assistant Trade

S#	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Antivirus latest version	Quick heal enterprise version 5 User		
2.	CD-Plain	Moser Baer/Equivalent		
3.	Cleaning Liquid	Colin /Equivalent		
4.	Chapel	Flotter/ Flite		
5.	Printer Cartridge (78A)	HP		
6.	SMPS (Power Supply unit) for Dell N series Inspiron 620s Desktop	Bestec Model : TFX02505P5W		

(B) Electrician Trade (both general and S/F)

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	PVC Copper wire Multi strand	4mm Havel's/imperial		
2.	PVC Copper wire Multi strand	2mm Havel's/imperial		
3.	PVC Copper wire Multi strand	1mm Havel's/imperial		
4.	PVC conduit(Round)	1' inch Nithane/Equivalent		
5.	Pendent Holder	Anchor /Equivalent		
6.	Batten Holder	Anchor/Equivalent		
7.	Change over (single phase)	32 Amp Havel's/SSK		
8.	MCCB (3 phase)	100 Amp L &T/Havel's		

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9.	Change over switch (3-ph,doub.pol)	62Amp Havel's/SSK		
10.	MCCB (3 phase)	62 Amps. L &T/Havel's		
11.	Transformer Oil	Standard Quality		
12.	Lamps (incandescent)	100 Watt 250 Volt Phillips		
13.	LED Lamps	5 W, 10 W Phillips/Havel's		
14.	Dry Cell	1.5 Volt , Novino		
15.	Grease (petroleum)	Servo/Equivalent		
16.	Volt Meter Square (AC/DC)	0 -300 V NSC		
17.	Volt Meters Square AC/DC	0-500 V NSC		
18.	Silicon core	08 Size (Japan or 92)		
19.	Room Heaters	Prince/ Equivalent		
20.	Heating Element	2000 Watts, Imran/Equivalent		

(C)Welder Trade

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Leather gloves	Standard Quality		
2.	Safety Shoes(for welders)	Standard Quality		
3.	Electrode SWG. 8 No, 10 No,12 No.	Standard Quality		
4.	Tong holding 30 cm	Standard Quality		
5.	Hack saw blade D/E & S/E	Standard Quality		

(D) Plumber Trade

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	GI Pipe	¾ Surya Prakash /Jindal B Class		
2.	GI Pipe	½ Surya Prakash /Jindal B Class		
3.	GI Elbow	¾" New / Nike		
4.	GI Elbow	½ " New/ Nike		
5.	GI Socket	½" New/ Nike		

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6.	GI Union	½" New/ Nike		
7.	GI plug	½ New/ Nike		
8.	GI Reducing socket	½" x ¾ New/ Nike		
9.	GI Pipe	½" Surya Prakash/Jindal B Class		
10.	Bib cock	½"Jaquar/ Hindware		
11.	Bibcock Plastic	½"Standard Quality		
12.	Bibcock Jaquar	½" Jaquar		
13.	Wash Basin Mixer	Jaquar/ Hindware		
14.	WC commode	Hindware		
15.	Shower Mixer	Jaquar/ Hindware		
16.	PVC Socket	Prince / Finolex		
17.	PVC Floor Trap	Prince/ Finolex		
18.	PVC Cistern	Hindware /Centuary /Somany		
19.	Stopcock	¾" Standard Quality		

(E)Sewing Technology Trade

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Thread (Assorted colour)	Standard Quality		
2.	Needle Machine	18 No		
3.	Needle Machine	16 No		
4.	Needle Machine	14 No		
5.	Bobbin Case	Standard Quality		
6.	Sewing Machine oil	Standard Quality		
7.	Small Hooks & eye	Standard Quality		
8.	Interlock thread	Standard Quality		
9.	Inch tape(5 feet)	Standard Quality		
10.	Ripper	Standard Quality		

(F) COPA Trade (both general and S/F)

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S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs. (Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Optical Mouse (USB/PS2)	Intex/ HP/Logitech		
2.	Key Board (USB/PS2)	Intex/ HP/Logitech		
3.	3 Pin Power Chord	Havel's/Equivalent		
4.	CMOS Batteries	Sony/Maxwell		
5.	Cat 5/5e UTP Cable	D-Link CM4 PR 24 AWG 60 ⁰ C 0418(UL)		
6.	MS Office 2010(professional) or the latest version available at the time of procurement	Licensed		
7.	CD	Moser Baer /Equivalent		
8.	DVD	Moser Baer/Equivalent		
9.	Cleaning Liquid 500 ml	Colin/Equivalent		
10.	Optical Mouse wireless	HP/Logitech		
11.	Key Board wireless	HP/Logitech		
12.	Network Toolkit	D –Link/Equivalent		
13.	RJ-45 Connectors	D-Link/Equivalent		
14.	RJ-45 boots	Standard quality		
15.	RJ-45 Patch cord 3 feet CAT 5/5e, CAT 6	D-Link/ Terabyte/Quantum		
16.	Keystone Jack + Faceplate + Gang box set	D-Link/Equivalent		
17.	Patch Panel 24 Port	D-Link/Equivalent		
18.	Portable External Hard Drive	2TB Sony/ Transcend		
19.	Network Switch	24 Port D-Link/Equivalent		
20.	Antivirus	Quick Heal(5 Users) Licensed copy		

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G. Engineering Drawing

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Mini Drafter	Omega		

G. General / Office items

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Tonner for HP Laser jet P2055D	HP05A,original		
2.	Tonner for HP Laser jet 1606dn	HP78A, original		
3.	Cartridges HP Office jet Pro 8100	Black→ 950, original CMY→ 951, original		
4.	Tonner	Xerox Machine Ricoh Aficio- MP 1600 LE, original		
5.	Tonner	Xerox Machine Ricoh Aficio-2018d, original		
6.	Cartridges HP printer	Black 21, Color 22, original		

Note:- Price quoted for D type Cartridges/ Tonner will be totally discarded . Genuineness of supplied Cartridges/ Tonners would be done on –line from hologram authentication or any tool prescribed by the HP or other brands.

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Annexure (II)

CERTIFICATE

1. I, _____ Son/Daughter/Wife of Shri _____ Proprietor/ authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. I, do hereby certify that the M/s _____ shall provided **Raw material & general items to Government Industrial Training Institute Uri Lagama as per technical specifications** and the **rates quoted** in the Financial Bid accordingly.
4. The information/documents furnished is true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricate document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. I, do hereby certified that the our firm has neither been blacklisted to by any of the **Govt./Ministries/Departments/PSUs** with which the firm had contracted for supply of above Items etc. during the last five years nor has been penalized by such **Offices/organizations** for supply of poor /spurious items etc.

Signature of authorized person

Date:

Full Name:

Place:

Seal: