

**TENDER DOCUMENT**

**FOR**

**“SUPPLY OF RAW MATERIAL AND GENERAL ITEMS  
REQUIRED IN VARIOUS TRADES OF ITI ROHAMA”**

**YEAR 2018-19**

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**Press Notice**

**Tender Notice**

Sealed Tenders affixed with Five rupees Revenue stamps are invited from Authorized Dealers/Suppliers/Manufacturers for the **Supply of Raw Material & General items required in various trades** of the Institute, on the terms and conditions mentioned in the Tender Document. The Tender Document can be had from the office of the undersigned on any office working day against a cash payment of **Rs 100/=**(non-refundable) or downloaded from the website **www.jkdte.org**. The tender document completed in all respects should reach to the office of the undersigned upto **01-03-2015** from the date of publication of this notice.

Date of sale of Tender Document:- From date of publication upto **27-02-2018**

Date of Receipt of Tenders:- up to **01-03-2018**

No: ITI-ROH/Tender/Estt/2018/295-299

Dated:-16/02/2018

Sd/=

**Superintendent  
Industrial Training Institute  
Rohama**

**Copy to:**

1. The Director Technical Education (J&K), Jammu for information.
2. The Joint Director Information (Kashmir) with the request to kindly publish this notice in three leading local dailies
3. The Deputy Director Technical Education Kashmir for info.
4. I/C Website Directorate Of Technical Education with the request to upload the notice on Directorates Website.
5. Office Notice Board

**TENDR DOCUMENT FOR THE SUPPLY OF RAW MATERIAL & GENERAL ITEMS  
TO GOVT . ITI ROHAMA**

**Section I**

**Tender Notice**

Sealed tenders are invited under two bid system ,Technical & Financial bid from registered supplier(s)/firm(s)/ companies for supply of Raw Material/ and general items to Govt. Industrial Training Institute ,(ITI) Rohama.

The bid duly completed in all respects along with the Earnest Money Deposit (EMD) of 02% (two percent) of the quoted rate by way of **Demand Draft** in the name of “**Superintendent ITI ROHAMA, Rafiabab**” shall be enclosed in sealed **cover-1** marked as “**Technical Bid**”.

Another sealed **cover-II** should be marked as “**Financial bid**” (**See Annexure-I**)

Both **cover –I**” **Technical Bid**” and **cover-II Financial bid** should be enclosed in a separate sealed cover Super-Scribing as “**Tender for Supply of Raw material & General items to Govt.ITI ROHAMA Dist Baramulla**” and addressed to **Superintendent ITI ROHAMA .**

The outer & inner envelops must indicate the name & address of the bidder

**Important dates:-**

Date of issue of tender document	<b>16-02-2018</b>
Last date of time for submission of tender	<b>01-03-2018</b>
Date of time for opening of Technical bid	<b>03-03-2018</b>
Date & time of opening of financial for eligible bidders	<b>05 -03-2018</b>

## Section II

### Instructions to Bidders (ITB)

1. **(Technical bid/pre-qualification bid):-** This part of the tender should include & contain the following documents.
  - i. Earnest money in the form of **Demand Draft (DD)** amounting to **02 %** of the quoted rate by the bidder.
  - ii. Cost of tender document i.e, Rs.100 (non-refundable, cash or DD).
  - iii. Technical details or Technical Specifications as applicable.
  - iv. Self-attested photocopy of GST registration Certificates.
  - v. Self –attested photocopies of PAN
  - vi. Authorized Dealership /manufacturer certificate issued by the competent authority.
  - vii .Rs 5/= revenue stamp affixed
2. **Financial bid/price Bid:-** This part should contain only the prices as per the prescribed format (**Annexure I**).
  - i. The rates quoted should be **FOR ITI ROHAMA** , Baramulla
  - ii. The rates quoted should be **inclusive GST**, etc.
  - iii. The earnest money amount to 02% of estimated cost (quoted) in the form of **Demand Draft (DD)** should be made from nationalized/scheduled bank pledged to **Superintendent ITI ROHAMA**, which shall be returned back to unsuccessful bidder immediately after placing order to the successful bidder.  
**The pre-qualification bid without earnest money shall be rejected out rightly.**
  - iv. The Bidder/tender can quote the rate for any or all of the items.
  - v. The undersigned reserves the right to accept or reject any offer/tender or part thereof without assigning any reasons thereof.
  - vi. The rates quoted should be written clearly in **words and figures, without any Cutting /erasing/overwriting and correction**. The quoted rates should be Properly protected by the transparent tape.

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- vii. The successful bidder has to supply the items/material within **05** days after the issuance of supply order.
- viii. The bidder should enclose the duly signed copy of the terms & conditions of the tender documents conveying acceptance thereof.
- ix. The bids/tenders should be deposited in the office of the undersigned on the address.

**Superintendent  
Industrial Training Institute  
Rohama, Rafiabad  
Distt.Baramulla.  
Phone : 9419418055.**

### **Section-III**

#### **Terms & conditions:**

1. The rates shall remain valid for a period of **one year** from the date of award to the selected tender or may be extendable on the same terms & conditions or mutually agreed upon by the successful bidder(s).
2. The order of the items shall be placed on requirement basis and its delivery must be ensured within **five (05)** days of receipt of supply order.
3. Bills in triplicate for the items supplied by the selected supplier(s) /firm(s) should be raised for payment .Payments shall be released only after it is ensured that the specification/quantity of items supplied to the entire satisfaction of the **purchase committee ITI ROHAMA** duly constituted for the purpose .If any items are found to be defective, or not of the desired specification/quantity etc. the same shall be replaced by the selected supplier(s)/firm(s) immediately for which no extra payments shall be made.
4. In case the successful bidder(s) fails to supply/deliver his consignment in full, penalty @ 0.2%(zero point two percent) of the total cost of the order shall be imposed upon him/them for delay of every **07** days, to the maximum of 10% of total cost of the order. The penalty if imposed shall be recovered from the EMD and other payables at the discretion of the undersigned.

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5. The bills raised by the selected supplier(s) firm(s) agency should have **GST Registration numbers printed on bill.**
6. Upon selection of the bidder(s)/supplier(s) firm(s) if at any stage, the documents furnished by him/them are found to be false or the quality of the articles/items are found of poor quality/specification, it would be deemed to be breach of terms of contract, the contract shall be cancelled and earnest money deposit or other payment shall stand forfeited.
7. The conditional/incomplete bids shall not be considered and shall be declared as un-responsive.
8. The tender documents should be sealed & clearly super scribed with the words **“Tender for supply of Raw material & General items to Govt. ITI ROHAMA-2018”**
9. **Ali the bidder (s) should give a self-attested certificate (Annexure II), stating in clear & un-ambiguous language that it has neither been black listed by any Govt/PSU departments till date nor has it been penalized by such officers/organizations for supply of poor/spurious Raw materials/tools/general items etc.**
10. Details regarding quality, brand, specification etc must been given against various items in the financial bid; rates should strictly be quoted accordingly. Items where brand has not been indicated, rates should be quoted for good /standard quality product and the purchase committee ITI ROHAMA shall determine if the quality is good.
11. The estimated list of requirements is only anticipatory and the purchase committee ITI ROHAMA does not give any commitment for purchasing all the items in the list.

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## Annexure (I)

### (FINANCIAL BID)

**List of Raw Material & general Items to be supplied to ITI ROHAMA in connection with Tender notice vide No: ITI-ROH/Tender/Estt/2018/295-299 , Dated:-16/02/2018**

S. No	Name of Item	Specification/ Brand	Rate per unit per pack per item in Rs.(Please specify proper unit as applicable) Inclusive of GST.	Remarks
1.	Antivirus latest version	Quick heal enterprise version 5 User		
2.	CD-Plain	Moser Baer/Equivalent		
3.	Cleaning Liquid	Colin /Equivalent		
4.	Chapel	Flotter/Flite		
5.	SMPS ( Power Supply unit ) For Intex			
6.	PVC Copper wire Multi strand	4mm Havel's/imperial		
7.	PVC Copper wire Multi strand	2mm Havel's/imperial		
8.	PVC Copper wire Multi strand	1mm Havel's/imperial		
9.	PVC conduit( Round )	1' inch Nithane/Equivalent		
10.	Pendent Holder	Anchor /Equivalent		
11.	Batten Holder	Anchor/Equivalent		
12.	LCD Display 21''	Sony/LG		
13.	LED diodes (PN/NP)	Multi colored		
14.	Room Heaters	Prince/ Equivalent		
15.	First Aid Box	Standard Quality		
16.	GI Pipe	¾ Surya Prakash /Jindal B Class		
17.	GI Pipe	½ Surya Prakash /Jindal B Class		
18.	GI Elbow	¾" New / Nike		
19.	GI Elbow	½ " New/ Nike		
20.	GI Socket	½" New/ Nike		



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Industrial Training Institute-Rohama**

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21.	GI Union	½" New/ Nike		
22.	GI plug	½ New/ Nike		
23.	GI Reducing socket	½" x ¾ New/ Nike		
24.	GI Pipe	½" Surya Prakash/Jindal B Class		
25.	Bib cock	½"Jaquar/ Hindware		
26.	Bibcock Plastic	½"Standard Quality		
27.	Bibcock Jaquar	½" Jaquar		
28.	Thread (Assorted colour)	Standard Quality		
29.	Needle Machine	18 No		
30.	Needle Machine	16 No		
31.	Needle Machine	14 No		
32.	Bobbin Case	Standard Quality		
33.	Sewing Machine oil	Standard Quality		
34.	Small Hooks & eye	Standard Quality		
35.	Interlock thread	Standard Quality		
36.	Inch tape(5 feet)	Standard Quality		
37.	Ripper	Standard Quality		
38.	Optical Mouse (USB/PS2)	Intex/ HP/Logitech		
39.	Key Board (USB/PS2)	Intex/ HP/Logitech		
40.	3 Pin Power Chord	Havel's/Equivalent		
41.	CMOS Batteries	Sony/Maxwell		
42.	MS Office 2010(professional) or the latest version available at the time of procurement	Licensed		
43.	CD	Moser Baer /Equivalent		
44.	DVD	Moser Baer/Equivalent		
45.	Cleaning Liquid 500 ml	Colin/Equivalent		
46.	Optical Mouse wireless	HP/Logitech		
47.	Key Board wireless	HP/Logitech		
48.	RJ-45 Connectors	D-Link/Equivalent		
49.	RJ-45 boots	Standard quality		
50.	RJ-45 Patch cord 3 feet CAT 5/5e,	D-Link/ Terabyte/Quantum		

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	CAT 6			
51.	Keystone Jack + Faceplate + Gang box set	D-Link/Equivalent		
52.	Patch Panel 24 Port	D-Link/Equivalent		
53.	Network Switch	24 Port D-Link/Equivalent		
54.	Antivirus	Quick Heal( 5 Users) Licensed copy		
55.	Tonner for HP Laser jet M1005 MFP	HP12A,original		
56.	Tonner for HP Laser jet pro M202 dw	HP88A, original		
57.	Tonner	Xerox Machine Ricoh Aficio-2018d, original		

**Note:- Price quoted for D type Cartridges/ Tonner will be totally discarded . Genuineness of supplied Cartridges/ Tonners would be done on –line from hologram authentication or any tool prescribed by the HP or other brands.**

**SD/=**  
**Superintendent**  
**ITI ROHAMA**

## Annexure (II)

### CERTIFICATE

1. I, \_\_\_\_\_ Son/Daughter/Wife of Shri \_\_\_\_\_ Proprietor/ authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. I, do hereby certify that the M/s \_\_\_\_\_ shall provide **Raw material & general items to Government Industrial Training Institute Rohama as per technical specifications** and the **rates quoted** in the Financial Bid accordingly.
4. The information/documents furnished is true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricate document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. I, do hereby certified that the our firm has neither been blacklisted to by any of the **Govt./Ministries/Departments/PSUs** with which the firm had contracted for supply of Items etc. during the last five years nor has been penalized by such **Offices/organizations** for supply of poor /spurious items etc.

### Signature of authorized person

Date:

Full Name:

Place:

Seal: